Allen County Regional Transit Authority
Board of Trustees Meeting
September 8, 2026

The Allen County Regional Transit Authority Board of Trustees met on **September 8, 2026 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Mr. Kimmet, ACRTA Board President, conducted the meeting.

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| PRESENT: | Daniel Kimmet, Board President<br>Jacob Rigali<br>Richard Schroeder<br>Precious Payne<br>Brad Taylor<br>Jack DeWitt | STAFF: | Brian Wildermuth, Executive Director<br>Teresa Brown, Secretary/Treasurer |
| | | CONTRACTORS: | None |
| ABSENT: | Madelyn Downing | LACRPC: | Rebecca Phillips, Executive Director |
| CITIZENS: | None | | |

**Minutes:**

1. **Roll Call**
   Mr. Kimmet called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. **Approval of Agenda**
   Mr. Schroeder made a motion to approve the agenda. Mrs. Payne seconded the motion. The motion carried unanimously.

3. **Approval of Previous Minutes**
   Mr. Rigali made a motion to approve the August 11, 2026, Board Meeting Minutes. Mr. DeWitt seconded the motion. The motion carried unanimously.

4. **Citizens Comments**
   None

5. **Secretary/Treasurer's Report**
Ms. Brown presented July's financials, including a summary of profit and loss, year to date comparison to budget, detailed profit and loss prior year comparison, and balance sheet.
A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses were under budget, with a net gain for the year to date.

Mr. Taylor made a motion to accept the Secretary/Treasurer's report. Mr. Schroeder seconded the motion. The motion carried unanimously.

6. **Action Items and ED Report**
August's ridership was 17,673. This was down 4,135 from July and down 353 from the same time last year. July was higher due to the Star Spangled Spectacular. In August the daycares fall off and the schools had staggered starts this year.

Trips from Area Agency on Aging 3 (AAA3) have started being scheduled. The transportation agreement with Allen County Job & Family Services (JFS) has been extended for another year. School transportation will be provided for Lima City Schools, Bath, Elida, High Roads, and Heir Force for the 2026 - 2027 school year.

The sidewalks and signalization project ACRTA partnered with the City of Lima will be starting in September, with a start date of the 21st. ACRTA provided them with new locations for the temporary stops while the work is being done at the current stops. The project is slated to take a month and a half to two months for completion, so it should be done by late October/early November. There are 22 spots being worked on, mostly putting in curb cuts and painting. New bus stop signs will be installed when the work is completed. ACRTA is looking into purchasing the bus stops in town if it can be done with FTA funds.

Work has begun on the 2027 budget. The HR Manager is working with Clemans Nelson on policy manual updates. Both items should be ready to present at the November Board Meeting.

The lease for the 206 N. Central location started 9/1/2026 and the phone and internet are getting installed next week.

7. **Discussion Items**
None

8. **RPC Updates**
The Lima/Allen County Regional Planning Commission has been promoting the Baby on Board program, they have done presentations at three preschools and day cares lately on it. Projects for the 2028 - 2031 TIP (Transportation Improvement Program) are due by September 30th.

9. **Executive Session**
Mr. DeWitt made a motion to move to Executive Session for the purpose of discussing pending or imminent court action with the Board's attorney present, per ORC 121.22(G)(3). Mr. Taylor seconded the motion.

Roll Call: Mr. Schroeder - yes, Mr. DeWitt - yes, Mr. Kimmet - yes, Mrs. Payne - yes, Mr. Taylor - yes, Mr. Rigali - yes.

The Board entered Executive Session at approximately 12:18 pm. Mrs. Phillips left the meeting.

Roll Call to return: Mr. Schroeder - yes, Mr. DeWitt - yes, Mr. Kimmet - yes, Mrs. Payne - yes, Mr. Taylor - yes, Mr. Rigali - yes.

The meeting was back on record at approximately 1:08 pm. No action was taken.

**10. Adjourn**

Mr. Taylor made a motion to adjourn. Mr. Rigali seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 1:10 p.m.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: 10-8-26
Daniel Kimmet, ACRTA Board President