Allen County Regional Transit Authority
Board of Trustees Meeting
August 11, 2026

The Allen County Regional Transit Authority Board of Trustees met on **August 8, 2026 @ 12:00 p.m**. in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Mr. Kimmet, ACRTA Board President, conducted the meeting.

PRESENT:	Daniel Kimmet, Board President Jacob Rigali Madelyn Downing Precious Payne Brad Taylor Jack DeWitt	STAFF:	Brian Wildermuth, Executive Director Teresa Brown, Secretary/Treasurer
		CONTRACTORS:	None
ABSENT:	Richard Schroeder	LACRPC:	Rebecca Phillips, Executive Director
CITIZENS:	None		

Minutes:

1. **Roll Call**
   Mr. Kimmet called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. **Approval of Agenda**
   Mr. Rigali made a motion to approve the agenda. Ms. Downing seconded the motion. The motion carried unanimously.

3. **Approval of Previous Minutes**
   Mr. Taylor made a motion to approve the July 14, 2026, Board Meeting Minutes. Mrs. Payne seconded the motion. The motion carried unanimously.

4. **Citizens Comments**
   None

5. **Secretary/Treasurer's Report**

Ms. Brown presented June's financials, including a summary of profit and loss, year to date comparison to budget, detailed profit and loss prior year comparison, and balance sheet.
A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses were under budget, with a net gain for the year to date.

Mr. Taylor made a motion to accept the Secretary/Treasurer's report. Mr. Rigali seconded the motion. The motion carried unanimously.

6. **Action Items and ED Report**

Resolution 26-2, to approve the purchase of two 35' buses from the TANK contract if funds are awarded through the FY26 Bus & Bus Facilities grant was presented. Mr. Taylor made a motion to approve the Resolution. Ms. Downing seconded the motion. The motion carried unanimously.

Resolution 26-, to approve the purchase of two <30' buses from the state contract if funds are awarded through the FY26 Bus & Bus Facilities grant was presented. Mr. Rigali made a motion to approve the Resolution. Mrs. Payne seconded the motion. The motion carried unanimously

The draft 2025 Single Audit report had been sent out with the Board Packet. There were no findings again this year. Mr. Taylor made a motion to approve the draft Report. Ms. Downing seconded the motion. The motion carried unanimously.

Employee health insurance through Anthem is going up 20-23% in September unless the broker can find comparable coverage cheaper elsewhere. A Board Action Item was presented with the idea that ACRTA cover the additional cost for the employees for the 9/1/26 - 8/31/27 coverage year. Mr. Rigali made a motion to approve ACRTA absorbing the insurance increase for the time frame presented. Mr. Taylor seconded the motion. The motion carried unanimously.

A Board Action Item for the Clemans Nelson contract renewal was presented. Mr. Taylor made a motion to renew the contract with Clemans Nelson for one year starting October 6th, 2026. Mrs. Payne seconded the motion. The motion carried unanimously.

A revised pay scale with additional language for the training program partnership with the Allen County Department of Job & Family Services was presented. The revision clarifies when seniority starts for employees in the program. Mr. Rigali made a motion to approve the JFS training program pay scale. Ms. Downing seconded the motion. The motion carried unanimously.

July's ridership was 21,808. This was up 2,205 from June and 1,312 from the same time last year. 1,491 of the riders were from the Star Spangled Spectacular. Area schools will be starting soon so that ridership will take the place of the special services.

The contract with AAA3 is complete so and trips should start coming in soon.

The sidewalks and signalization project ACRTA partnered with the City of Lima on held a pre-construction meeting on 7/23/26. The project should start mid-September. Some of the existing bus stops will be temporarily shifted while the improvements are being made, and the next meeting is 8/27/26.

ACRTA partnered with the city on another project also. The Slow Down Lima campaign has decals on the back of the buses for a couple of months. Another opportunity for advertising partnership is with Lima City Schools. They would like to do a partial wrap on some buses in exchange for advertising in the programs for the fall sports.

GoBus now has six routes that come through the ACRTA station regularly. They have held some recent meetings in town looking for ideas on how to promote the service, as they are pushing their marketing efforts. At the last meeting they asked the mayor how the city partnered with other businesses and she explained how the city works with ACRTA. GoBus is interested in returning to do a video interview with the City and ACRTA on their partnership.

There are six vehicles that will be disposed of soon. They include four MV1s and two non-CDL vans. The vans may be getting donated to a local church and a local assisted living facility that have expressed interest in them. The MV1s are potentially being put on GovDeals auction site for disposition.

7. **Discussion Items**
None

8. **RPC Updates**
The Lima/Allen County Regional Planning Commission is in the process of soliciting projects for the 2028 - 2031 TIP (Transportation Improvement Program). They promoted ACRTA and the services provided recently at the Shawnee National Night Out, a Kiwanis meeting, and the Bradfield Center.

9. **Executive Session**
Mr. Taylor made a motion to move to Executive Session for the purpose of discussing the purchase of real property. Mrs. Payne seconded the motion.

Roll Call: Ms. Downing - yes, Mr. DeWitt - yes, Mr. Kimmet - yes, Mrs. Payne - yes, Mr. Taylor - yes, Mr. Rigali - yes.

The Board entered Executive Session at approximately 12:45 pm. Mrs. Phillips left the meeting.

Roll Call to return: Ms. Downing - yes, Mr. DeWitt - yes, Mr. Kimmet - yes, Mrs. Payne - yes, Mr. Taylor - yes, Mr. Rigali - yes.

The meeting was back on record at approximately 1:10 pm. No action was taken on the purchase of property at this time.

Discussion was held on the idea of leasing the property next to the maintenance facility.

Mr. Taylor made a motion to approve a lease agreement for the property at 206 N. Central Ave. Ms. Downing seconded the motion. The motion carried unanimously.

10. **Adjourn**
Mr. Rigali made a motion to adjourn. Ms. Downing seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 1:15 p.m.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: Daniel Kimmet
Daniel Kimmet, ACRTA Board President