



Allen County Regional Transit Authority
Board of Trustees Meeting
July 14, 2026

The Allen County Regional Transit Authority Board of Trustees met on **July 14, 2026 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Mr. Kimmet, ACRTA Board President, conducted the meeting.

PRESENT:	Daniel Kimmet, Board President	STAFF:	Brian Wildermuth, Executive Director
	Jacob Rigali		Teresa Brown, Secretary/Treasurer
	Madelyn Downing		Steven Cook, Administrative Assistant
	Richard Schroeder		
	Brad Taylor		

CONTRACTORS: None

ABSENT:	Precious Payne	LACRPC:	Rebecca Phillips, Executive Director
	Jack DeWitt		Megan Kinnear, Public Outreach & Community Program Planner

CITIZENS: Leann Unverferth, AAA3
Beth Siebert, Allen County Commissioner
Cory Noonan, Allen County Commissioner

Minutes:

1. Roll Call

Mr. Kimmet called the meeting to order at approximately 12:05 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. Approval of Agenda

Mr. Rigali made a motion to approve the agenda. Mr. Taylor seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Mr. Schroeder made a motion to approve the June 9, 2026, Board Meeting Minutes. Ms. Downing seconded the motion. The motion carried unanimously.

4. Citizens Comments

Two of the Allen County Commissioners, Beth Siebert and Cory Noonan, were attending the meeting.

5. RPC Updates

The solicitation for the Transportation Improvement Plan (TIP) was sent out, projects need to be submitted by September 30th. The West Ohio Food Bank held a food distribution at the Fairgrounds and Mrs. Kinnear attended to pass out information on the Baby on Board program. The program is up to ten partner agencies now who distribute the bus passes to eligible families. Mrs. Kinnear will be setting up a booth at the upcoming Family Resource Fair presented by Help Me Grow at the Allen County Museum on July 29th. She also had a table at a similar event held at the West Ohio Community Action Partnership. She hands out flyers on the Baby on Board program, the How to Ride brochures and route information. Mrs. Kinnear has also been offering to personally show residents how to ride the bus and so far, has had a couple of people take her up on the offer.

6. Secretary/Treasurer's Report

Ms. Brown presented May's financials, including a summary of profit and loss, year to date comparison to budget, detailed profit and loss prior year comparison, and balance sheet.

A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses were under budget, with a net gain for the year to date.

Mr. Taylor made a motion to accept the Secretary/Treasurer's report. Ms. Downing seconded the motion. The motion carried unanimously.

7. Action Items and ED Report

An updated Public Transportation Agency Safety Plan (PTASP) was sent out with the Board Packets. ODOT had asked all the agencies on their plan for current copies of the plan, so it was a perfect opportunity to update it. Mr. Schroeder made a motion to approve the updated PTASP as presented. Mr. Rigali seconded the motion. The motion carried unanimously.

Resolution 26-1, to appoint the Trustee and Alternate for the OTRP Board of Trustees was presented. It appoints the Executive Director as the Trustee and the Administrative Director as the alternate. Mr. Taylor made a motion to approve Resolution 26-1. Mr. Schroeder seconded the motion. The motion carried unanimously.

There have been talks with JFS about utilizing one of their training programs to try and get more drivers in the door. This program would allow employees to get their CDL at no cost to them, with JFS paying half their wages while they were in the training program. The employees would also benefit by being full-time immediately, allowing access to benefits and would move higher in the pay scale upon receiving their CDL. Mr. Schroeder had questions on whether the program would cause issues with employees that were not going through the program as far as not receiving the same benefits. The matter was tabled until next month's meeting.

June's ridership was 19,605. This was up 1,096 from May and 3,383 from the same time last year. The fixed route service increased when it usually falls off in June due to school being out. Demand response did go down with school being out, but the Special Services increased.

We are getting the proposal ready to submit to AAA3 to provide transportation services for them again as they received funding from ODOT for that.

We received five new vans, two non-cdl and three CDL. They are getting the radios installed and need decals for our logo, vehicle number, etc. put on then they will be ready for service. The order for six new Gillig buses has been confirmed; delivery is anticipated to be mid-to-early 2028.

The garage is 95% complete. They are still putting the finishing touches on the dryer for the bus wash, and the tower for the radios should be installed next week. Steven showed a PowerPoint presentation on all the Transfer Station and Garage renovations.

8. Discussion Items

None

9. Garage Tour

It was decided to move the garage tour to after adjournment so those who needed could leave.

10. Adjourn

Mr. Rigali made a motion to adjourn. Ms. Downing seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:42 p.m.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: Daniel Kimmet
Daniel Kimmet, ACRTA Board President