Allen County Regional Transit Authority
Board of Trustees Meeting
June 9, 2026

The Allen County Regional Transit Authority Board of Trustees met on **June 9, 2026 @ 12:00 p.m**. in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Mr. Kimmet, ACRTA Board President, conducted the meeting.

PRESENT:	Daniel Kimmet, Board President Precious Payne, Vice President Madelyn Downing Brad Taylor Richard Schroeder Jacob Rigali Jack DeWitt	STAFF:	Brian Wildermuth, Executive Director Teresa Brown, Secretary/Treasurer Betty Capers, HR Manager
		CONTRACTORS:	None
ABSENT:	None	LACRPC:	Rebecca Phillips, Executive Director
CITIZENS:	Shelby Poling, AAA3		

Minutes:

1. **Roll Call**
Mr. Kimmet called the meeting to order at approximately 12:05 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. **Approval of Agenda**
Mr. Rigali made a motion to approve the agenda. Ms. Downing seconded the motion. The motion carried unanimously.

3. **Approval of Previous Minutes**
Mr. Schroeder made a motion to approve the May 12, 2026, Board Meeting Minutes. Mr. Taylor seconded the motion. The motion carried unanimously.

4. **Citizens Comments**
Ms. Poling reported that AAA3 is working on their fiscal year wrap-up.

5. **RPC Updates**

The solicitation for the Transportation Improvement Plan (TIP) will be sent out soon. Ridership surveys are being compiled. There was a lot of positive feedback. 82% of the riders surveyed said they ride the bus every day, 88% ride it for necessities, approximately 50% have a valid driver's license, and 67% are private pay, full price riders.

6. **Secretary/Treasurer's Report**

Ms. Brown presented April's financials, including a summary of profit and loss, year to date comparison to budget, detailed profit and loss prior year comparison, and balance sheet.
A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses were under budget, with a net gain for the year to date.

Mrs. Payne made a motion to accept the Secretary/Treasurer's report. Ms. Downing seconded the motion. The motion carried unanimously.

7. **Action Items and ED Report**

May's ridership was 18,507. This was down 1,977 from April but up 1,493 from the same time last year. There was one holiday and the schools did not run the whole month.

We applied for funds to expand hours in Van Wert County, expand services in Putnam and Mercer counties, planning funds for Auglaize County, and expansion vehicles for Mercer and Putnam through the OWMPP grant. Awards will be in August. We had 16 letters of support for the various projects. The Mercer newspaper and one from Dayton reached out with requests for interviews on the possible Mercer County expansion.

AAA3 has received another funding source so they will be able to start using ACRTA for transportation again. Previously the billing was based on the Contract Services map, from now on it will be per mile. The bid will be turned in once more information is available.

The front section of the concrete at the garage was poured last Friday. On July 6 & 7th they will power wash it then it can be driven on by the 8th. The tower may still need to be installed but everything else will be done. The Allen County Commissioners are going to come to the July Board Meeting and there will be a tour of the garage.

The garage employees went to Delphos yesterday to set up the car port that was purchased to store a couple vehicles in at the location over there. The permit for the carport was not done at the city but it should be ready on Thursday. The staff will go back to assemble it then and it will be ready for use by next week

Mr. Wildermuth introduced Mrs. Betty Capers, the new Human Resources Manager, to the Board. She comes to the agency with many years of experience and will start the next day sitting in on a disciplinary hearing.

8. **Discussion Items**

A recommendation to raise the spending ability for the Executive Director before needing Board approval was presented by the staff. After some discussion, Ms. Downing made a motion to increase the approval level for the Executive Director from $25,000 to $49,999. Large purchases of $50,000 and over would still require Board approval.

Discussion was held on steps for dual recipient status and staffing levels for expansion efforts.

9. Executive Session

Mr. Taylor made a motion to move to Executive Session for the purpose of considering the purchase of real property. Mr. Schroeder seconded the motion.

Roll Call: Mr. Taylor- yes, Mr. DeWitt - yes, Mr. Schroeder - yes, Mr. Kimmet- yes, Mrs. Payne - yes, Mr. Rigali - yes, Ms. Downing - yes.

Ms. Phillips, Ms. Poling and Mrs. Capers left the meeting at 12:50 p.m.

Roll Call: Mr. Taylor- yes, Mr. DeWitt - yes, Mr. Schroeder - yes, Mr. Kimmet- yes, Mrs. Payne - yes, Mr. Rigali - yes, Ms. Downing - yes.

The meeting was back on record at approximately 1:12 p.m.

No action is being taken at this time.

10. Adjourn

Ms. Downing made a motion to adjourn. Mrs. Payne seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 1:13 p.m.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: ____________________
Daniel Kimmet, ACRTA Board President