



Allen County Regional Transit Authority
Board of Trustees Meeting
April 14, 2026

The Allen County Regional Transit Authority Board of Trustees met on **April 14, 2026 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Mr. Kimmet, ACRTA Board President, conducted the meeting.

PRESENT: Daniel Kimmet, Board President
Precious Payne, Vice President
Madelyn Downing
Brad Taylor
Richard Schroeder

STAFF: Brian Wildermuth, Executive Director
Teresa Brown, Secretary/Treasurer

CONTRACTORS: None

ABSENT: Jacob Riglai
Jack DeWitt

LACRPC: Rebecca Phillips, Executive Director

CITIZENS: Ryan Spitzer, Isaac Wiles (via phone call)

Minutes:

1. Roll Call

Mr. Kimmet called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. Approval of Agenda

Mr. Schroeder made a motion to approve the agenda. Ms. Downing seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Mr. Taylor made a motion to approve the March 10, 2026, Board Meeting Minutes. Ms. Downing seconded the motion. The motion carried unanimously.

4. Citizens Comments

None.

5. RPC Updates

Megan Kinnear, the Public Outreach Planner, has been keeping up with the Facebook posts. She has also started doing ridership surveys on the buses with other LACRPC staff, and they will bring an update on how those are going next month.

6. Secretary/Treasurer's Report

Ms. Brown presented February's financials, including a summary of profit and loss, year to date comparison to budget, detailed profit and loss prior year comparison, and balance sheet.

A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses were under budget, with a net gain for the year to date.

Mr. Taylor made a motion to accept the Secretary/Treasurer's report. Mrs. Payne seconded the motion. The motion carried unanimously.

Mr. Schroeder made a motion to ratify the December Secretary/Treasurer's report motion from the February meeting. Mrs. Payne seconded the motion. The motion carried unanimously.

7. Action Items and ED Report

March's ridership was 19,561. This was up 1,771 from the month before and up 874 from that time the previous year. Van Wert's Microtransit accounted for 263 of the 363 total trips, along with 5 Demand Response trips.

We have been set up at two job fairs and have two more coming up. We did get a few drivers and a couple maintenance staff last month. Van Wert has had more requests for service and there will be a meeting with the schools to see about setting up transportation for next school year. Mr. Wildermuth and Mr. Kimmet met with a business in Delphos about having a spot to house a couple of vans under a car port for a monthly fee. They could also work on the vehicles there.

They have started on the rest of the concrete at the garage. It is framed in, the rebar is down, and they will start pouring yet that day. They are doing it in two sections so there is always access to the fuel pumps.

There is an Artificial Intelligence Usage Policy and Cybersecurity Policy to be approved. The templates were sent from OTRP and are a part of the Cybersecurity project that is currently going on.

Ms. Downing made a motion to approve the Artificial Intelligence Usage Policy. Mr. Taylor seconded the motion. The motion carried unanimously.

Mrs. Payne made a motion to approve the Cybersecurity Policy. Ms. Downing seconded the motion. The motion carried unanimously.

8. Discussion Items

Barb from OTRP will come to the next Board Meeting to clarify the deductible invoice. It was part of a settlement agreement but was listed as a deductible on the invoice. Mr. Wildermuth had a realtor pull some comparables for the properties he had brought to the Board for consideration the previous month. They came up around \$200,000 less than the current asking price on the properties.

Mannik Smith came back with more information on the remains found at the garage construction site.

According to the State we are responsible for reinternment costs since they were found on our property. It comes up to \$2,095 for those costs, and an additional \$2,500 for removal of teeth for possible DNA testing. The agencies involved were looking at getting a stone marker and possibly a plaque for the reburial site. A stone would cost approximately \$200 - \$300, a plaque would be an additional \$1,500 - \$2,500. The Board recommended donating \$1,000 towards the cost of a stone and/or plaque.

Mercer County Job & Family Services sent a formal notice of interest in having ACRTA explore the possibility of bringing transportation there as we have done with Van Wert. They understand it will not be a quick process, as ACRTA will have to apply for grants through ODOT to be able to start anything. Mr. Wildermuth will also meet with the Allen County Commissioners about the idea.

9. Executive Session

Mr. Taylor made a motion to move to Executive Session for the purpose of discussing pending or imminent litigation with the Attorney. Ms. Downing seconded the motion.

Roll Call: Ms. Downing - yes, Mr. Schroeder- yes, Mr. Kimmet - yes, Mrs. Payne- yes, Mr. Taylor - yes.

Ms. Phillips left the meeting at 12:40 p.m.

Roll Call to return: Ms. Downing - yes, Mr. Schroeder- yes, Mr. Kimmet - yes, Mrs. Payne - yes, Mr. Taylor - yes.

The meeting was back on record at approximately 1:12 p.m.

No action is being taken at this time.

10. Adjourn

Mr. Schroeder made a motion to adjourn. Mrs. Payne seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 1:13 p.m.

Submitted: 
Teresa Brown, Secretary/Treasurer

Approved: 
Daniel Kimmet, ACRTA Board President

