



Allen County Regional Transit Authority
Board of Trustees Meeting
September 9, 2025

The Allen County Regional Transit Authority Board of Trustees met on **September 9, 2025 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Mr. Moening, ACRTA Board President, conducted the meeting.

PRESENT: Robert Moening, President
Brad Taylor
Scott Cockerell
Precious Grundy
Jack DeWitt

STAFF: Brian Wildermuth, Executive Director - Operations
Teresa Brown, Secretary/Treasurer

CONTRACTORS: None

LACRPC: Rebecca Phillips, Executive Director

ABSENT: Richard Schroeder
Daniel Kimmet

CITIZENS: Leann Unverferth - AAA3

Minutes:

1. Roll Call

Mr. Moening called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. Approval of Agenda

Mr. Taylor made a motion to approve the agenda. Ms. Grundy seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Ms. Grundy made a motion to approve the August 5, 2025, Board Meeting Minutes. Mr. Taylor seconded the motion. The motion carried unanimously.

4. Citizens Comments

None

5. Secretary/Treasurer's Report

Ms. Brown presented July's financials, including a summary of profit and loss, YTD comparison to budget, detailed profit and loss prior year comparison, and balance sheet.

A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses were under budget, with a net gain for the YTD.

Mr. DeWitt made a motion to accept the Secretary/Treasurer's report. Ms. Grundy seconded the motion. The motion carried unanimously.

6. Action Items and ED Report

Ridership was down 2,470 rides from last month and down 1,551 from the same time last year. August is usually always a slower month as the day care trips drop off and the schools don't really get going until the end of the month.

There is a slight route change on the #2 Eastgate route. It will be going through the new Lima Community Aquatic Park on the outbound portion of the route. The Park made an area for the bus to pull over in to pick up and drop off passengers.

During October's Board Meeting we will take a tour of the bus garage. Buckeye Floor & Ceiling have stripped the floors and will be filling in cracks before they put the new floor coating on. It will need to cure for a week or two before it can be driven on. The fueling station will not be done by then but the inside of the garage will be. The week of October 13th the concrete for the garage lot is scheduled to be poured.

There were a few remains found when digging up the concrete at the garage. The County Coroner and Lima Police Dept. were called after the first casket was found and after other involvement it was recommended to contract with an archaeologist company to unearth any further remains. There is a contract with the Mannik Smith Group that will need retroactively approved. Any bodies that have been found so far have been turned over to Chiles-Laman Funeral Homes to hold until decisions are made on where and when they will be reinterred.

The Van Wert project is moving along. The agencies involved there are excited as they are finding out about various funding opportunities that will be available once transportation is established.

Mr. Taylor made a motion to approve the contract with the Mannik Smith Group, retroactive to 8/15/2025, for archaeological services at the garage project. Ms. Grundy seconded the motion. The motion carried unanimously.

7. Discussion Items

Mr. Cockerell informed the rest of the Board that it would be his last Board Meeting. His new job has a potential conflict of interest and is too time consuming, so he made the difficult decision to step down.

Mr. Moening thanked Mr. Cockerell on behalf of the Board for his service.

8. RPC Updates

Mrs. Phillips reported that Megan Kinnear continues to work with Teresa and Brian on promoting the Baby on Board grant. She has continued with Facebook posts, and takes flyers on How to Ride the Bus to Ohio Means Jobs and area events.


Mrs. Unverferth said the FACTS Coalition had held their quarterly meeting the previous week. The discussed the Regional Coordinated Plan and have subcommittees for each of the plan's goals. They are looking at having county-specific transportation meetings. Lori McGuire from ACRTA is the representative at these meetings. AAA3 is also looking to have a Transportation Panel the beginning of next year. The general public will be able to come and ask questions, and they will invite Mr. Wildermuth to be on the panel.


9. Executive Session

Not needed.

10. Adjourn

Mr. DeWitt made a motion to adjourn. Ms. Grundy seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:20 p.m.

Submitted: 
Teresa Brown, Secretary/Treasurer

Approved: 
Robert Moening, ACRTA Board President